

Credit-card payment for Boston Tango Festival Events and Tango Society of Boston Membership

Credit card payments (Visa or MasterCard issued by a US bank) for classes, events and membership in connection to the Boston Tango Festival 2004 are accepted through the PayPal.com e-mail payment service. (Please note that currently this is the ONLY way in which we can accept credit-card payments, i.e., for advance payments through PayPal.com. We cannot accept credit card payments presented at the door or over the phone or in any other way. You need a valid e-mail address for this payment option.)

BENEFITS

- You can register and pay by e-mail without writing paper checks and mailing paper forms (although you may continue to register that way if you prefer).
- "Last-minute types" get an extra day or two to send in your payment and get the advance registration rate.
- Saves us paperwork and time as well.


There is no additional cost or service charge to you (nor to the Tango Society of Boston) for this service (according to PayPal.com, the amount is treated as a regular purchase by your credit card company, and not as a cash advance).

INSTRUCTIONS FOR REGISTERING AND PAYING FOR YOUR BOSTON TANGO FESTIVAL EVENTS WITH A CREDIT CARD ON PAYPAL.COM

Please read the instructions below very carefully and follow them exactly (they may appear more complicated than they are only because they have been described in some detail).

[If you already have a PayPal.com account, go to Step (3).]



1. Click on this button  or go to www.paypal.com and read the description of the service carefully. Determine if it's right for you and if you are comfortable using it
2. If so, get an account on PayPal.com following the instructions at the site. You will get an e-mail confirmation request for security purposes, and after you follow the instructions, you should be ready to send a payment within a few minutes.
3. Decide which Boston Tango Festival Package you want to take and calculate the cost--it may be helpful to fill out a paper registration form as your worksheet. Don't forget to add the membership fee if you are renewing or becoming a new member.
4. Log in to your paypal.com account. After you successfully log-in, click on the tab above that reads, "Send Money." Please indicate your e-mail address,

amount, currency(US Dollars), Type (Service), and in the subject box, please type in **BTF2004**.

5. In the "Notes" section of your PayPal payment (see Step 5 below) enter unambiguously exactly which classes or events you are taking, and whether you are paying for membership, etc. **You can either copy and paste into this section the results of your electronic registration from the website (i.e. the screen that appears after you click, "Register Me,")** or use the template below: In the text between the ===== lines below, type in the information requested directly after the >>> symbol (the easiest way is to copy and paste this text into the "Notes" section of your payment (see Step 5 below) and then type in the requested information).

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[Items A-D should be filled in for ALL payment submissions (workshops or membership payments.)]

A. Full Name (required)

>>>

B. Full Address (incl. ZIP) (required)

>>>

C. E-mail (if different from PayPal)

>>>

D. Phone number (home, work)

>>>

F. Full-time Student discount (20%) (Yes/No) (If "Yes" please bring ID)

>>>

F. I am enrolling as a new or renewing member. (10% discount)
(Please indicate whether you are signing up as a new/continuing member for 1 year (\$15), 2yrs(\$22), 3yrs(\$30), 4yrs(\$38) or 5yrs(\$45).

>>>

G. I am enrolling as part of a special group package-**by 10 June 2004(20% discount)** (Yes/No)[If Yes, please give the name of the organization and the organizer who referred you).

>>> [Name of Referral Organization and Organizer]

[Items H-J for Special Multiple-day festival Packages.]

H. Full 5-day BTF2004 Superpass (Yes/No)

>>>

I. All 3-day Classes Jumbo Pass (Thurs, Fri & Sat) (Yes/No)

>>>

J. All Milonga pass (No Classes)? (Yes/No)
>>>

[Items K-O for Single Day festival Packages.]

K. Wednesday Pass (Yes/No)
>>>

L. Thursday Pass (All/Class Only) Please indicate if you are taking classes only or classes with milonga [All].
>>>

M. Friday Pass (All/Class Only) Please indicate if you are taking classes only or classes with cruise [All].
>>>

N. Saturday Pass (All/Class Only) Please indicate if you are taking classes only or classes with milonga [All].
>>>

O. Sunday Pass (Yes/No) Please note that yes applies to class, cookout and closing show.
>>>

[Item P for A La Carte festival Packages.]

P. Your A La Carte Package (Please Specify). Please tell us which a la carte class or event you would like to enroll. Indicate also how many Argentine Master classes or Guest Instructor classes you are taking.
>>>

Q. Paying for Membership or Renewal? (Yes/No) If yes, please fill in T-Z below:
>>>

R. Total amount of PayPal payment
>>>\$

S. Comments
>>>
>>>
>>>

[Fill in the items T-Z below ONLY if you are also becoming a member or renewing your membership-also remember to add the appropriate amount to your payment.]

T. Occupation

>>>

U. Other interests and expertise

>>>

V. Mailing preference (put X in all that apply):

>>> US Mail E-mail E-mail with URL to web

W. Interested activities (put X in all that apply):

>>> Dances Workshops Assisting in a committee

>>> (area of interest _____) Being a Board

>>> member or committee chairperson

X. Following personal information to be withheld from any directory (put X in all that apply)

>>> All information Home phone Work phone Address

>>> E-mail

Y. I am willing to have my name and mailing address provided or sold to

(put X in any one box)

>>> Tango-related providers only Anyone the Board may deem

>>> appropriate No one

Z. If a new member, how did you find out about the Tango Society of

Boston?

>>>

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6. Then press the CONTINUE button in PayPal's "Send Money" window (make sure you are not exceeding your spending limit). You should get a confirmation window that shows the amount you are sending to info@bostontango.org. (It will also indicate that info@bostontango.org is a registered user--if it does not, make sure you have typed the e-mail address correctly.) Press the "SEND MONEY" button to confirm.
7. Click on "View the Details of this Transaction." You may want to print this out and bring it with you to the festival as backup proof of payment (we should have a record of the payment anyway).
8. If you are sending payment for someone else or for multiple persons, you can send multiple registrations in one transaction if the information is otherwise identical for all persons (i.e., if you are all taking the same workshops). Make sure that it is clear in the "Name" "Amount" and "Comments" fields in Step 4 above exactly what the payment is for, and for whom. If in doubt, send separate transactions for each person registering.

Questions or comments on these instructions or procedure? Send e-mail to clifton@bostontango.org or Vicky@bostontango.org